

MAP 04A  
LOT 027

06/13/24

RECEIVED JUN 17 2024  
RECEIVED JUN 17 2024

W/ in 1000' of  
MAP 4  
Lot 26  
Linda Parker  
to P/B

Dear Mr. Billings,

Thank you for taking my call today.  
with regards registering for short  
term rental.

Attached are the completed forms.  
Let me know if you need anything  
more.

Kind regards,

HA - 27

used to  
- Be Susan Long

Emilie Whitley

Peter Buttar  
4A 27  
STR

Pd CK 162  
\$250.-

Copy of Deed

With in 1000'  
of MAP-4A  
Lot 26  
Linda Parker  
Active



**TOWN OF STONINGTON**  
**Permitting and Inspections Department**

**NEW SHORT TERM RENTAL REGISTRATION**     **RENEWAL/PERMIT #**

SECTION 1: PROPERTY INFORMATION		
Street Number <b>37</b>	Street Name <b>Walker Point Road</b>	Map & Lot Number <b>04A - 027</b>

Type of Property\* (I.e. Room in Private Home, Seasonal, Accessory Dwelling Unit    **Private home**  
 Total Number of Units on Property: **1**

Total # of Parking Spots on property: **3**

\*If located in a condominium or homeowners association, you attest that the use of the unit as a short term rental is allowed. Yes  No

**SECTION 2: OWNER INFORMATION (COMPLETE AT LEAST ONE LISTED BELOW)**

**A. Individual Ownership:**

Owner First Name <b>Emilie</b>	Owner Last Name <b>Whitley</b>	Primary Telephone Numbers <b>201-407-8611</b>
Mailing Address <b>88 Birch Lane, Short Hills, NJ 07078</b>		Email Address <b>emiliewhitley@icloud.com</b>

**B. Corporate Ownership:**  
 \*\*A completed Supplemental Corporation Sheet must be ATTACHED and submitted with the application.

Ownership form (please select from): Partnership    Corporation    LLC    Other (please explain)

Corporate Name	Primary Telephone Numbers
Mailing Address	Email Address



**TOWN OF STONINGTON, MAINE**  
**Permitting and Inspections Department**

**SHORT TERM RENTAL UNIT REGISTRATION**

Please use this application to register or annually renew each rental unit.

- A SEPARATE FORM IS REQUIRED FOR EACH PROPERTY WITH ITS OWN MAP AND LOT.
- A rental unit is any portion of a residential structure that is available to rent for any length of time to an individual.
- Stonington ordinances require an owner, manager, and any other person/entity responsible for the property to register all rental units. Registration is due annually by January 1.
- A registration application is not complete until payment and all accompanying paperwork are ATTACHED and received. PLEASE COMPLETE ALL FIELDS.

<b>Year Round Rentals (LRR)</b>	First Unit	\$	5.00
<b>Annual Registration Fees</b>	Second Unit	\$	5.00
	Third Unit	\$	5.00

**Short Term Rentals (STR)**

A short-term rental is less than 30 days.

**Annual Registration Fees:**

<b>Owner Occupied or Stonington resident-owned Units STR</b>	First Unit	\$	50.00
	Second Unit	\$	100.00
	Third Unit	\$	150.00

<b>Non-Owner Occupied STR Units</b>	First Unit	\$	250.00 ✓
	Second Unit	\$	500.00
	Third Unit	\$	1,000.00
	Any Additional	\$	2,000.00

For more information go to  
<https://www.stoningtonmaine.org/documents-resources/ordinances.php>

Version 12/12/2023



**TOWN OF STONINGTON  
Permitting and Inspections Department**

**SECTION 3: AUTHORIZED AGENT (if different from owner)**  
 If property owner is a partnership, corporation, LLC or any other form of business entity, the authorized agent must be an individual who resides in the State of Maine.

Registered Agent First Name	Registered Agent Last Name	Telephone Number
Mailing Address		Email Address

**SECTION 4: EMERGENCY CONTACT/PROPERTY MANAGER (if different from owner) Caretaker**

EMERGENCY CONTACT/ Property Manager Name Dan Foss (Caretaker)	Telephone Number 207-610-3220
Mailing Address 138 Cross Country Lane, Deer Isle, ME 04672	Email Address dfosscon@gmail.com

**SECTION 6: RENTAL UNIT(S) REGISTRATION FOR THIS MAP AND LOT # ONLY**

Please describe EACH rental unit(s) by indicating the following:

- If renting a room(s), please describe as Guest bedroom A, Master bedroom, Basement bedroom, etc.
- Report the number of nights rented the PREVIOUS YEAR between 1/1 through 12/31 for both SHORT TERMS and YEAR ROUND RENTALS in separate columns as indicated.
- Note: Owner Occupied is defined as a unit on property on which the owner is present during the rental or any unit owned and rented by a Stonington resident.
- Note: Maine State Plumbing Code limits property occupancy based on # of BR. # of Baths is required to track natural resource and/or Stonington Water Company usage.

Unit Description	Short Term Rental: # of Nights	Year Round Rental: # of Nights	# of BR	# of Baths	does this unit have a kitchen? Y/N	Owner Occupied	Non Owner Occupied
House	87	-	3	3 1/2	yes		✓



TOWN OF STONINGTON
Permitting and Inspections Department

Did you complete?

- Have you submitted a separate application for each property map and lot #?
Are ALL FIELDS in the STR Registration Application complete?
Have you completed full contact info for Emergency Contact/Property Manager?
Have you fully completed Section 6, Rental Units Description, for each rental unit on the property?
Is the ownership of this unit Individual or Corporate? Corporate Ownership Requires Attached Disclosure Form
Do you occupy the property when it is being rented, or are you a Stonington resident?
If you are a resident, please provide the attached, notarized Primary Residence Affidavit which will require evidence that this is your primary residence (voter or vehicle registration)
Have you provided evidence of property insurance?
Have you signed this Certification of Application?

Payment Information:

Pay the registration fee:

- in person by cash, check, or credit card;
mail a check - Make checks payable to "Town of Stonington", note the address on the check and include with application.

Please return completed application, documents and fees to:

Town Office
32 Main Street, P.O. Box 9
Stonington ME 04681

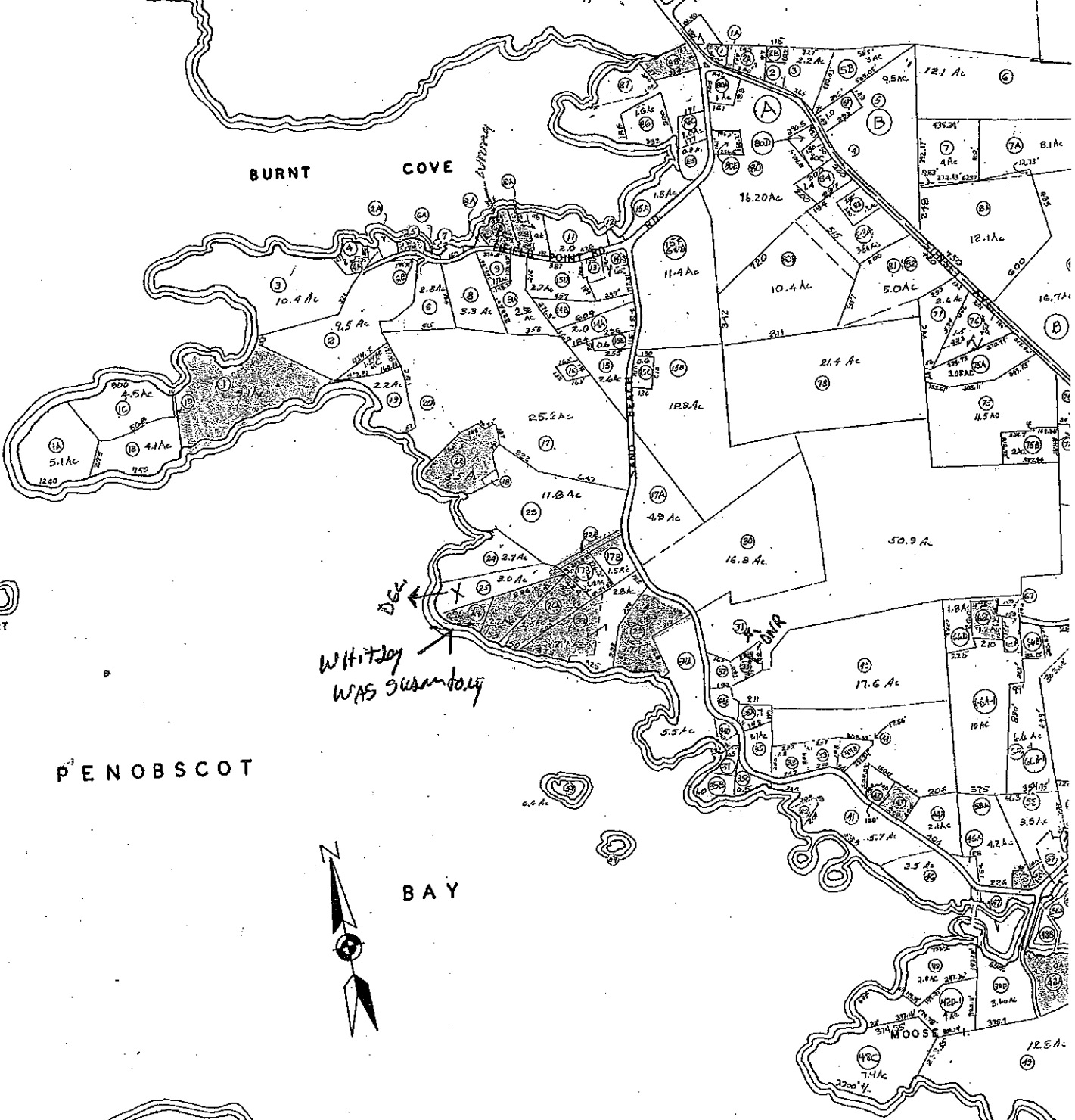
To the best of my knowledge, I certify that the information being registered is true and correct.

Signature: Emilee Whitley
Relationship to Property: Owner
Date: 06/13/24
Telephone Number: 201-407-8611
Email Address: emilee.whitley@icloud.com

SHEET 1

BURNT COVE

CROSS ROAD



PENOBSCOT

BAY



SHEET 2

NOTE: NOT TO BE USED FOR SURVEY OR TITLE PURPOSES

# MAINE (Home Insurance)

Cover for 2023 - 2025



Johnson & Johnson  
The Johnson & Johnson Companies

YOUR INSURANCE BILL

Insurance Company:  
GREAT LAKES INSURANCE SE

NICHOLAS WHITLEY AND EMILIE WHITLEY  
88 BIRCH LANE

SHORT HILLS, NJ 07078

Invoice Date: 12/31/2023

Policy Number: GLS000299238

Policy Term: 02/16/2024 - 02/16/2025

Coverage: HOMEOWNERS AND DWELLING  
FIRE

### IMPORTANT MESSAGES

Refer to your policy papers for details about your coverage, premium and any policy changes.


### STATEMENT SUMMARY

Minimum Due: \$5,144.85

Payment Due Date: 02/16/2024

### Policy Transaction History

Transaction Type	Amount Due
PREMIUM	\$4,895.00
POLICY FEE	\$100.00
STATE TAX	\$149.85
AMOUNT DUE	\$5,144.85

 **PAID**  
Check # 137  
01/15/24

For Coverage Questions Please Call:

WEICHERT INSURANCE AGENCY  
225 LITTLETON RD

MORRIS PLAINS, NJ 07950

### Billing/Payment Options & Information

Visit [www.jjins.com/pay](http://www.jjins.com/pay) to access your account, pay online and review payment history.

If payment has already been mailed to Johnson & Johnson please disregard this Invoice.

SEE REVERSE SIDE FOR ADDITIONAL PAYMENT OPTIONS  
KEEP THIS SECTION FOR YOUR RECORDS